



**Whitley Academy**

## **Charges and Remissions Policy**

**Updated November 2013  
Approved by Governors November 2013  
Next time before Governors: Spring 2017**

## **Charges and remission for pupils**

According to the provision of the Education Reform Act, the Governing Body issues this policy statement on charges and remissions.

### **Summary:**

Charges are not allowed for any activity in school, with the following exceptions:

- Individual music tuition with parental agreement.
- Board and lodgings on residential trips (charges at actual cost except in the case of Plas Dol-y-Moch). The full cost of board and lodging must be remitted for children of parents in receipt of family credit or income support.
- Optional extras, that is, those activities which take place mainly or entirely out of school time.
- Certain materials, in Food Technology and CDT, for example, where pupils are taking the product home.
- Examination fees in certain circumstances, for example where the pupil has not been prepared for that examination by the school or where a pupil does not complete examination requirements without good reason.
- Examination fees where the candidate has previously failed the examination.
- At Post 16 student requests to resit an AS/A2 unit exam where the school believes this to be unnecessary in terms of a) the potential to improve upon current grades is only marginal and/or b) the potential impact of additional exam preparation will adversely effect a students overall performance.
- Wilful damage to equipment or materials.
- These charges can be raised at the direction of the Principal.

The school may ask, not require parents to make voluntary contributions to such activities as trips in school time. As well as remission for pupils of parents in receipt of family credit or income support, the Governing Body may remit charges for 'optional extras' out of the 'School Fund; established to sustain and encourage such activities.